



Parent/Carer Guide:

Preparing for Your Child's Year 7 Annual Review

Supporting your child's journey together at Alt Bridge School

What Is an Annual Review?

The **Annual Review** is a formal meeting where your child's progress, needs, and goals are reviewed as part of their **Education, Health and Care Plan (EHCP)**. It helps us ensure that your child is receiving the right support to thrive socially, emotionally, and academically.

What's the Purpose?

- Review progress towards EHCP outcomes
 - Discuss any changes in your child's needs
 - Update or set new targets and support strategies
 - Hear your views as a parent or carer
 - Celebrate achievements!
-



Who Will Be There?

- **You** – Your input is essential
- **Form teacher or key staff**
- **Therapists (if applicable)** – such as speech and language, occupational therapists
- **Local Authority SEND Officer** (if needed)
- **Your child** – where appropriate and with support

Looking Ahead: Planning for the rest of key stage 3

Year 7 is the start of your child's journey at Alt Bridge School. It is important that we know as much as possible about your child, their previous experiences, their aspirations and their needs. We want to work with you to ensure that their EHCP reflects their most current needs as clearly as possible. Right from year 7, students are placed on the curriculum pathway which suits them most which is either the informal, semi-formal or formal curriculum. These pathways are different and will result in different academic outcomes as your child moves through school so it is important you come to talk to us about this so you can understand what your child's next steps will be.

Here's how you can get involved:

- **Learn about our Curriculum Pathways** – Your child might follow a more academic route, a vocational (practical) pathway, or a life skills-based approach—depending on their needs, interests, and aspirations. We'll help you understand the curriculum pathways and the one your child is accessing in school.
- **Getting connected with school** – We will discuss the different ways you can stay connected with school through our various online tools and services. This will help you to keep up-to-date with your child's journey through school.
- **Understand the Whole Picture** – We'll talk about your child's recent progress and curriculum achievements. We will share observations from staff, examples of your child's work, and strengths we've seen in areas like creativity, communication, or emotional development.
- **Talk Openly About Strengths and Challenges** – We'll highlight what your child is doing well and any areas where extra support might be helpful. These early discussions will help shape the right curriculum and qualifications in the future.
- **Ask Questions and Share Your Views** – You know your child best. Your thoughts and hopes for the future are key to planning the right next steps together.
- **Stay Informed, Stay Involved** – We're here to support you every step of the way. Planning early gives your child the best chance to succeed in a pathway that suits them and prepares them for life beyond school.

How Can You Prepare?

1. Think about your child's year so far

- What progress or changes have you noticed?

- What's working well?
- Are there any concerns?

2. Review your child's EHCP

- Make a note of anything you'd like to update

3. Share your vision

- What are your hopes for the coming year?
- Any long-term goals?

4. Collect reports or letters

- Bring any medical reports, therapy notes, or school communication you feel is important

Your Voice Matters

We welcome your honest feedback. Whether it's a concern, a question, or a success to share—your perspective helps shape your child's support.

If you're nervous, you can bring a friend or advocate for support.

After the Review

You'll receive a **summary report** outlining what was discussed and any agreed actions. This will be sent to the **Local Authority**, who will consider whether any updates are needed to the EHCP.

Need Help Before the Meeting?

Please contact your child's **form teacher or our EHCP Clerk Ms. Silker** if you have any questions or need guidance ahead of the review.

For parents/carers with access difficulties, we can hold meeting virtually or over the phone if this supports you to access your child's meeting. We are very keen to ensure that you are there so whatever we can do to support this, please let us know.

Together, we can help your child flourish. Thank you for being part of the team at Alt Bridge School!!